

**MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP
HELD ON MONDAY 31 JULY 2023
HELD IN THE ASTLEY ROOM, BROUGHTON ASTLEY VILLAGE HALL**

PRESENT: Councillors G Brown, R Davis, C Golding, C Grafton-Reed, S Oliver,
P Shipman, and M Stell

OTHERS PRESENT: G Kirk – YourLocale

CLERK: Mrs D Barber

1. APOLOGIES

23.305 RECOMMENDED: That it was noted that no apologies were received from Councillor Teague-Concannon.

2. DECLARATION OF MEMBERS INTERESTS.

23.306 RECOMMENDED: That no declarations of Members interests were declared.

3. MINUTES OF MEETING – 25 JANUARY 2023 and 11 July 2023

With reference to minute number 23.302 (22.244) in the minutes of 11 July 2023, Councillor Golding informed the Members of the changes to car parking at the Aldi store that he felt may have an impact on the already pressured parking at the leisure centre and as such will be putting a Members Motion forward for the August Parish Council meeting to recommend the investigation into additional parking and the costs involved.

Councillor Mrs Stell proposed, and Councillor Grafton-Reed seconded that the minutes of the meeting held on 25 January 2023 were accepted. A show of hands carried this unanimously.

Councillor Grafton-Reed proposed, and Councillor Davis seconded that the minutes of the meeting held on 11 July 2023 are accepted. A show of hands carried this unanimously.

23.307 RECOMMENDED: Minutes of 25 January and 11 July 2023 are accepted.

4. OUTSTANDING RECOMMENDATIONS

23.308 RECOMMENDED: To accept as a true record with the recorded amendments.

5. RECEIVE UPDATE FROM NEIGHBOURHOOD PLAN CONSULTANT

The consultant updated Members of elements of the Plan that need to be progressed in relation to the review.

Design Guide: This has been accepted by Locality, group need to receive the latest version of this document.

Actions required:

- Parish Manager to circulate the latest version of the Design Code to Members.
- Consultant to contact AECOM with reference to comments made but not included in document.
- Any updates will need to be approved.

Site Assessment: Consultant advised that no immediate housing requirement is needed from District, however pointed out the benefits of allocating a site should there be a shortfall and the protection of The Plan is lost.

Actions required:

- Consultant to contact Harborough District Council to confirm status of existing proposal on Station Road.

Draft Neighbourhood Plan:

Actions:

- Consultant to circulate the latest draft document to Members.
- A timeline for the NHP review will be provided to Members.

Housing Needs Assessment: Members agreed to accept the document but check on page 13 paragraph 52 with reference to number of sites developed since 2011.

Actions:

- Consultant to check the query above.

Environmental Policies:

Actions:

- Consultant to contact John Martin to establish outstanding work required for discussion at next meeting.

23.309 RECOMMENDED: That the above actions are accepted.

6. DATES OF NEXT MEETINGS

23.310 18 August 2023 09:30
RECOMMENDED: That the date for the next meeting is agreed.

23.311 The meeting closed at 17:52