

Dear Sir/Madam

NOTICE OF MEETING

A Meeting of the **Staffing Committee** will be held on **Friday 3 November 2023 at 10.00** in the Astley Room, Village Hall, Broughton Astley, for the transaction of the following business. Your presence is required.



30 October 2023

Debbie Barber
Parish Manager

AGENDA

1. Attendance and apologies.
 2. Declaration of Members' interests and requests for dispensations on any matters to be placed before the Committee.
 3. To pass a resolution in accordance with the Public Bodies (Admission to the meetings) Act 1960 to exclude the public and press for the discussions from Items 6, 7, 8, 9 & 10 on the agenda due to their confidential nature.
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4. To confirm and sign the minutes of the Staffing Committee Meeting held on 9 October 2023.
 5. Outstanding Resolutions.
 6. Update on Ground Staff
 7. Parish Manager Appraisal.
 8. To receive staff appraisals and approve any incremental pay increases.
 9. Update on mediation process.
 10. Update on Complaint Investigations.
 11. Workload update.