

**MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP
HELD ON THURSDAY 14 DECEMBER 2023
HELD IN THE ASTLEY ROOM, BROUGHTON ASTLEY VILLAGE HALL**

PRESENT: Councillors G Brown, R Davis, C Golding, C Grafton-Reed, P Shipman, and Mrs M Stell

OTHERS PRESENT: None

CLERK: Mrs D Barber

1. APOLOGIES

23.325 RESOLVED: Apologies were received from Councillors Oliver, and Teague-Concannon.

2. DECLARATION OF MEMBERS INTERESTS.

23.326 RESOLVED: That no declarations of Members interests were declared.

3. MINUTES OF MEETING – 20 NOVEMBER 2023

The minutes of the meeting held on 20 November 2023 are accepted and a show of hands carried this unanimously.

23.327 RESOLVED: Minutes of 20 November 2023 are accepted.

4. OUTSTANDING RECOMMENDATIONS

23.328 RESOLVED: That the outstanding recommendations report is accept as a true record.

23.329 5. WORKING PARTY'S PROGRESS

Members worked through the outstanding elements of the Plan which are required in relation to the review with the following actions identified.

- The Parish Manager is to contact the NHP Consultant to see if a further site can be included within the plan in addition to the one already agreed.
- That Councillor Grafton-Reed emails the agreed updated version of Policy 23 to be circulated.
- That a land registry search is undertaken on an area of common land described as 'The Enclosure'.
- Enquire with John Martin as to how much more of the Environmental Inventory needs completing and if any progress has been made on the Flood Zone details which were discussed at the meeting in August.
- That the NHP Consultant is asked to quantify what determines a referendum on a revised plan.
- Letter to be sent to a resident that has a house which has been identified as a building with a local heritage asset.

23.330 Date of next meeting: Tuesday 9 January 2024.

23.331 Meeting closed at 8.45pm