

Dear Sir/Madam

## NOTICE OF MEETING

A Meeting of the **Staffing Committee** will be held on **Thursday 25 July 2024 at 10.30am** in the Astley Room, Village Hall, Broughton Astley, for the transaction of the following business. Your presence is required.



19 July 2024

Debbie Barber  
Parish Manager

### AGENDA

1. Attendance and apologies.
2. Declaration of Members' interests and requests for dispensations on any matters to be placed before the Committee.
3. To Approve and Sign the minutes of the meeting held on the 13 June 2024.
4. To receive and consider the report on outstanding resolution 3323/08/2022
5. Review and approve the following Staff Policies:
  - a) Holiday and Flexi Leave
  - b) Sickness
  - c) Parental Leave – Maternity/Paternity/Adoption/Shared Parental Leave
  - d) Bereavement and Compassionate Leave
6. To receive an operational update on workload and staffing matters.