

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON THURSDAY 15 AUGUST 2024
AT THE VILLAGE HALL, STATION ROAD, BROUGHTON ASTLEY**

PRESENT: Councillors M Barber, G Brown, R Davis, L Dickinson, R Gahan, D Glenis, C Golding, C Grafton-Reed, R Patrick, P Shipman, Mrs M Stell (Chair), and Mrs L Teague.

CLERK: Parish Manager

ALSO PRESENT: Deputy Clerk, County Councillor N Bannister, District Councillor P Dann and 1 members of the public

1. APOLOGIES

3812/08/2024 **RESOLVED:** That apologies were received from Councillors D Beasley, Miss A Butteriss, M Graves, and S Oliver.

2. DECLARATIONS OF MEMBERS' INTERESTS AND REQUESTS FOR DISPENSATIONS

3813/08/2024 **RESOLVED:** No declarations of interest or requests for dispensations were received.

3. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 18 JULY 2024

3814/08/2024 **RESOLVED:** That the Parish Council minutes of Thursday 18 July 2024 were proposed and seconded by Cllrs Shipman and Glenis as a true record and were duly signed.

4. PARISH COUNCIL OUTSTANDING RESOLUTIONS

Outstanding resolutions report has been updated to reflect any comments or developments identified during the meeting.

3815/08/2024 **RESOLVED:** To accept the Parish Council's outstanding resolutions.

3816/08/2024

5. COMMUNICATIONS FROM THE CHAIR

There was no communication from the Chair.

3817/08/2024

6. PUBLIC FORUM

The member of the public who addressed the Council at last month's meeting wished to inform Members that he had received a telephone call from Cllr Graves on Tuesday 13 August 2024 referencing the comments made at that meeting.

7. COUNTY AND DISTRICT COUNCILLORS REPORT

3818/08/2024

RESOLVED: Reports from the County and District Councillors were received, copies of which can be found in Appendix A.

Cllrs Bannister and Dann left the meeting at 20:05

8. TO RECEIVE THE MINUTES OF THE PLANNING MEETING HELD ON 05 AUGUST 2024

3819/08/2024

RESOLVED: That the minutes from the planning meetings held on 05 August 2024 are received.

9. TO RECEIVE THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING HELD ON 25 JULY 2024

3820/08/2024

RESOLVED: That the minutes from the Administration and Finance committee meeting held on 25 July 2025 are received.

10. TO RECEIVE THE MINUTES FROM THE STAFFING COMMITTEE MEETING HELD ON 25 JULY 2024

3821/08/2024

RESOLVED: That the minutes of the Staffing Committee meeting held on 25 July 2024 are received.

3822/08/2024

11. REPORTS FROM OUTSIDE BODIES

No reports were received from outside bodies.

12. PARISH MANAGERS REPORT

3823/08/2024

RESOLVED: That a copy of the Parish Managers report can be found at Appendix A.

13. APPROVAL OF ACCOUNTS

3824/08/2024

RESOLVED: That the Parish Council, by a unanimous show of hands, receives and approves the following prepared by the Responsible Finance Officer:

- a) **Balance of accounts as of 31 May 2024**
- b) **Bank Reconciliations of 31 May 2024**
- c) **Income and Expenditure as of 31 May 2024**
- d) **Current Debtor and Creditor listing**

14. TO RECEIVE AN UPDATE REPORT ON THE HARBOROUGH DISTRICT COUNCIL ENVIRONMENT GRANT

Members received a report provided by the working party assigned to investigate the installation of solar panels and charging points at the Village Hall under the criteria laid out in the Environment Grant opportunities from Harborough District Council. A verbal presentation from Councillor Mrs L Teague was also given. The Parish Council have agreed to continue with the application to be submitted to the District Council no later than 27 September 2024. As part of the requirement of the grant, the Parish Council agreed to provide 10% match funding towards the project. It was proposed and seconded by Cllrs Patrick and Glenis to support the continuation of the project and match funding. This was carried by a majority show of hands with one abstention and one vote against.

3825/08/2024

RESOLVED:

1. **That the working party assigned to investigate the installation of solar panels and EV charging points at the Village Hall continues towards completing an application to be submitted to Harborough District Council by 27 September 2024.**
2. **That the Parish Council has agreed to provide 10% match funding for the project which is part of the grant requirement.**

15. APPROVE PURCHASE OF WORKS VEHICLE

Members received a report seeking approval to replace the existing diesel works vehicle with an electric vehicle. A list was provided to show a comparison of costs for an EV transit van. Recommendations were proposed and seconded as follows:

1. That the Parish Council agrees to purchase an electric van to replace the existing vehicle. (Make and model to be decided by the Parish Office in conjunction with the Grounds staff and subject to availability). Cllr Glenis proposed, Cllr Golding seconded this proposal.
2. That the Parish Council gives the Parish Manager a delegated budget of a maximum of £15,000 for to purchase the van and install a charging point. Cllr Grafton-Reed proposed, and Cllr Davis seconded this proposal.
3. That the Parish Office source and order the replacement vehicle and charging point as soon as possible. Cllr Glenis proposed, Cllr Grafton-Reed seconded this proposal.

All proposals were carried unanimously by a show of hands.

3826/08/2024

RESOLVED:

1. That the Parish Council agrees to purchase an electric van to replace the existing vehicle. (Make and model to be decided by the Parish Office in conjunction with the Grounds staff and subject to availability).
2. That the Parish Council gives the Parish Manager a delegated budget of a maximum of £15,000 for to purchase the van and install a charging point.
3. That the Parish Office source and order the replacement vehicle and charging point as soon as possible.

16. ACCOUSTIC TREATMENT OF ALAN TALBOTT ROOM

Members received a report from the Deputy Clerk providing the requested information and additional quotations from the Parish Council meeting held in July 2024. Cllr Mrs L Teague proposed, and Cllr Glenis seconded that subject to receiving acceptable references, the Parish Council appoint Sound Reduction Ltd to install Vario Ceiling Treatment at a cost of £3,625.00 excluding VAT. This proposal was carried by a show of hands.

3827/08/2024

RESOLVED: That subject to acceptable references, the Parish Council appoint Sound Reduction Ltd to install Vario Ceiling Treatment at a cost of £3,625.00 excluding VAT.

17. EXCLUSION OF PRESS AND PUBLIC

3828/08/2024

RESOLVED: That Councillors Glenis and Davis proposed and seconded that the public and press be excluded from the meeting for the discussion to be held on agenda item 19 as it contains commercially sensitive information.

18. TO RECEIVE THE MINUTES OF THE NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP HELD ON 08 AUGUST 2024

3829/08/2024

RESOLVED: That the minutes from the Neighbourhood Plan Delivery and Monitoring Group meetings held on 08 August 2024 are received.

3830/08/2024

Meeting closed at 21:10hrs.

Minutes approved and accepted as correct

.....Chair

Dated.....

THIS DOCUMENT IS AVAILABLE IN LARGE PRINT