

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON THURSDAY 15 AUGUST 2024
AT THE VILLAGE HALL, STATION ROAD, BROUGHTON ASTLEY**

PRESENT: Councillors M Barber, G Brown, R Davis, L Dickinson, R Gahan, D Glenis, C Golding, C Grafton-Reed, R Patrick, P Shipman, Mrs M Stell (Chair), and Mrs L Teague.

CLERK: Parish Manager

ALSO PRESENT: Deputy Clerk, County Councillor N Bannister, District Councillor P Dann and 1 members of the public

1. APOLOGIES

3812/08/2024 **RESOLVED:** That apologies were received from Councillors D Beasley, Miss A Butteriss, M Graves, and S Oliver.

2. DECLARATIONS OF MEMBERS' INTERESTS AND REQUESTS FOR DISPENSATIONS

3813/08/2024 **RESOLVED:** No declarations of interest or requests for dispensations were received.

3. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 18 JULY 2024

3814/08/2024 **RESOLVED:** That the Parish Council minutes of Thursday 18 July 2024 were proposed and seconded by Cllrs Shipman and Glenis as a true record and were duly signed.

4. PARISH COUNCIL OUTSTANDING RESOLUTIONS

Outstanding resolutions report has been updated to reflect any comments or developments identified during the meeting.

3815/08/2024 **RESOLVED:** To accept the Parish Council's outstanding resolutions.

- 3816/08/2024 **5. COMMUNICATIONS FROM THE CHAIR**
- There was no communication from the Chair.
- 3817/08/2024 **6. PUBLIC FORUM**
- The member of the public who addressed the Council at last month's meeting wished to inform Members that he had received a telephone call from Cllr Graves on Tuesday 13 August 2024 referencing the comments made at that meeting.
- 7. COUNTY AND DISTRICT COUNCILLORS REPORT**
- 3818/08/2024 **RESOLVED: Reports from the County and District Councillors were received, copies of which can be found in Appendix A.**
- Cllrs Bannister and Dann left the meeting at 20:05**
- 8. TO RECEIVE THE MINUTES OF THE PLANNING MEETING HELD ON 05 AUGUST 2024**
- 3819/08/2024 **RESOLVED: That the minutes from the planning meetings held on 05 August 2024 are received.**
- 9. TO RECEIVE THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING HELD ON 25 JULY 2024**
- 3820/08/2024 **RESOLVED: That the minutes from the Administration and Finance committee meeting held on 25 July 2025 are received.**
- 10. TO RECEIVE THE MINUTES FROM THE STAFFING COMMITTEE MEETING HELD ON 25 JULY 2024**
- 3821/08/2024 **RESOLVED: That the minutes of the Staffing Committee meeting held on 25 July 2024 are received.**
- 3822/08/2024 **11. REPORTS FROM OUTSIDE BODIES**
- No reports were received from outside bodies.
- 12. PARISH MANAGERS REPORT**
- 3823/08/2024 **RESOLVED: That a copy of the Parish Managers report can be found at Appendix A.**

13. APPROVAL OF ACCOUNTS

3824/08/2024

RESOLVED: That the Parish Council, by a unanimous show of hands, receives and approves the following prepared by the Responsible Finance Officer:

- a) Balance of accounts as of 31 May 2024
- b) Bank Reconciliations of 31 May 2024
- c) Income and Expenditure as of 31 May 2024
- d) Current Debtor and Creditor listing

14. TO RECEIVE AN UPDATE REPORT ON THE HARBOROUGH DISTRICT COUNCIL ENVIRONMENT GRANT

Members received a report provided by the working party assigned to investigate the installation of solar panels and charging points at the Village Hall under the criteria laid out in the Environment Grant opportunities from Harborough District Council. A verbal presentation from Councillor Mrs L Teague was also given. The Parish Council have agreed to continue with the application to be submitted to the District Council no later than 27 September 2024. As part of the requirement of the grant, the Parish Council agreed to provide 10% match funding towards the project. It was proposed and seconded by Cllrs Patrick and Glenis to support the continuation of the project and match funding. This was carried by a majority show of hands with one abstention and one vote against.

3825/08/2024

RESOLVED:

1. That the working party assigned to investigate the installation of solar panels and EV charging points at the Village Hall continues towards completing an application to be submitted to Harborough District Council by 27 September 2024.
2. That the Parish Council has agreed to provide 10% match funding for the project which is part of the grant requirement.

15. APPROVE PURCHASE OF WORKS VEHICLE

Members received a report seeking approval to replace the existing diesel works vehicle with an electric vehicle. A list was provided to show a comparison of costs for an EV transit van. Recommendations were proposed and seconded as follows:

1. That the Parish Council agrees to purchase an electric van to replace the existing vehicle. (Make and model to be decided by the Parish Office in conjunction with the Grounds staff and subject to availability). Cllr Glenis proposed, Cllr Golding seconded this proposal.
2. That the Parish Council gives the Parish Manager a delegated budget of a maximum of £15,000 for to purchase the van and install a charging point. Cllr Grafton-Reed proposed, and Cllr Davis seconded this proposal.
3. That the Parish Office source and order the replacement vehicle and charging point as soon as possible. Cllr Glenis proposed, Cllr Grafton-Reed seconded this proposal.

All proposals were carried unanimously by a show of hands.

3826/08/2024

RESOLVED:

1. That the Parish Council agrees to purchase an electric van to replace the existing vehicle. (Make and model to be decided by the Parish Office in conjunction with the Grounds staff and subject to availability).
2. That the Parish Council gives the Parish Manager a delegated budget of a maximum of £15,000 for to purchase the van and install a charging point.
3. That the Parish Office source and order the replacement vehicle and charging point as soon as possible.

16. ACCOUSTIC TREATMENT OF ALAN TALBOTT ROOM

Members received a report from the Deputy Clerk providing the requested information and additional quotations from the Parish Council meeting held in July 2024. Cllr Mrs L Teague proposed, and Cllr Glenis seconded that subject to receiving acceptable references, the Parish Council appoint Sound Reduction Ltd to install Vario Ceiling Treatment at a cost of £3,625.00 excluding VAT. This proposal was carried by a show of hands.

3827/08/2024

RESOLVED: That subject to acceptable references, the Parish Council appoint Sound Reduction Ltd to install Vario Ceiling Treatment at a cost of £3,625.00 excluding VAT.

17. EXCLUSION OF PRESS AND PUBLIC

3828/08/2024

RESOLVED: That Councillors Glenis and Davis proposed and seconded that the public and press be excluded from the meeting for the discussion to be held on agenda item 19 as it contains commercially sensitive information.

18. TO RECEIVE THE MINUTES OF THE NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP HELD ON 08 AUGUST 2024

3829/08/2024

RESOLVED: That the minutes from the Neighbourhood Plan Delivery and Monitoring Group meetings held on 08 August 2024 are received.

3830/08/2024

Meeting closed at 21:10hrs.

Minutes approved and accepted as correct

.....Chair

Dated.....

THIS DOCUMENT IS AVAILABLE IN LARGE PRINT

OUTSTANDING RESOLUTIONS OF THE PARISH COUNCIL AND ACTIONS FROM COMMITTEES

AUGUST 2024 Progress Report

REF	SOURCE & DATE	RESOLUTION / AGREEMENTS / ACTION	PROGRESS	ACTION DATES	COMPLETION
2784/01 /2021	JAN 2021	RESOLVED: NEIGHBOURHOOD PLAN STATUS That the Parish Council will be provided with the final draft copy of the Neighbourhood Plan (NHP) when it becomes available.	Local green spaces description, new wording on flooding pictures and Policy 24 needs updating as final stages of preparation of the NHP Review.	Further amendments required to identify open space protection.	ON-GOING
3172/03 /2022	MARCH 2022	RESOLVED: SCOUT GROUP LEASE 1. That the Parish Council amends the lease agreement with the Broughton Astley Scout Group as requested. 2. That the Parish Council offers a period of lease to be agreed to allow Broughton Astley Scout Group to achieve their funding objective. 3. That Broughton Astley Scout Group will be given permission to sub-let the premises by prior agreement on a case-by-case basis.	As land for Village Hall is not registered, this needs to be completed prior to being able to furnish the Scouts with a lease due to the length of term being requested. Application made to Land Registry to register the properties.	Land Registry search undertaken. Quotations for Conveyancers issued. Quotation taken to A&F 25.07.24	COMPLETE COMPLETE ON-GOING
3373/10 /2022	OCT 2022	RESOLVED: REPLACEMENT DOORS – VILLAGE HALL That the quotation from GLS Windows is accepted at a cost of £2,978.33 exclusive of VAT for replacement UPVC entrance doors to the Village Hall. Refund of the £869.88 deposit paid requested as works not undertaken. Following the application for a County Court Judgement and the Warrant of Control this has now increased to £1,022.88	Small Claims has been issued for recovery of money. Application made for CCJ w/c 24.04.23 Warrant of control applied for July 2023 and issued August 2023. Waiting to hear updates from the court as to whether bailiff visits are successful. First Notice has been issued to place GLS into Administration – they have until the 12 th May to appeal.	Have been led to believe that GLS have gone into administration, still showing as trading on Companies House. Will continue to monitor. Striking off action temporarily suspended – An objection to striking off has been received by the Registrar.	ON-GOING

3510/04 /2023	APRIL 2023	RESOLVED: BROUGHTON ASTLEY CRICKET CLUB - FENCING 1. That a review is held at the end of 2024 cricket season.	Cricket Club to attend PC meeting end of 2024 season to review. PC 3715/03/2024		1. ON-GOING
3512/04 /2023	APRIL 2023	RESOLVED: RECREATION GROUND FOOTPATH 1. That an inventory is made of all the external surfaces the Parish Council are responsible for.	Inventory to be created by Cllr Gahan		ON-GOING
3585/08 /2023	AUGUST 2023	RESOLVED: MEMBERS MOTION – LEISURE CENTRE CARPARK 1. That a working party will be set up to investigate the potential size, space and the costs involved to potentially provide additional car parking spaces on the Broughton Astley Leisure Centre site. 2. Working party to report back each month any findings to Parish Council	Members confirmed as Councillors Golding, Grafton-Reed, Gahan & Clarke <ul style="list-style-type: none"> Requests for indicative pricing for car park extension on land between car park 5G pitch sent to 11 contractors 18.03.24 2 indicative quotes received 2 further indicative quotes expected 3 have indicated they will be prepared to participate in tender but cannot quote until final design provided 1 has declined to participate at this stage 	Group to meet before New Year '24 Working party to meet in April to review and develop next actions Working party to provide an update in August September PC meeting.	COMPLETE COMPLETE ON-GOING
3637/11 /2023	NOVEMBER 2023	RESOLVED: \$106 GRANT FUNDING That Broughton Astley Volunteer Group are asked to provide the Parish Office with a list of equipment and materials needed to provide the high level raised beds for the Community Allotments.	Email sent to BAVG requesting information. Chased BAVG for information.	Meeting held 30.04.24 Email sent chasing progress 27.06.24	ON-GOING

3735/04 /2024	April 2024	<p>RESOLVED: ENVIRONMENTAL GRANT</p> <ol style="list-style-type: none"> Members have agreed that they wish for a project to be identified and apply for a suitable grant. That a working party will be formed to investigate and identify an appropriate project. 	Report presented at August meeting.	Further meeting to gather quotations.	ON-GOING
3825/08 /2024	August 2024	<p>RESOLVED: ENVIRONMENT GRANT</p> <ol style="list-style-type: none"> That the working party assigned to investigate the installation of solar panels and EV charging points at the Village Hall continues towards completing an application to be submitted to Harborough District Council by 27 September 2024. That the Parish Council has agreed to provide 10% match funding for the project which is part of the grant requirement 			ON-GOING
3768/05 /2024	May 2024	<p>RESOLVED: CONSIDER AND APPROVE OPTIONS FOR RELOCATION OF THE DAILY MILE TRACK TO THE LEISURE CENTRE SITE</p> <ol style="list-style-type: none"> To relocate the daily mile track to the Leisure Centre as per option 2 using self-compacting gravel, with Council providing the funding for the additional cost of £4835.00 from remaining Public Works Board Loan which currently stands at £23,329.00 	<p>Application to be completed and submitted to HDC for consideration and approval.</p> <p>HDC requested consultation due to change of location. Awaiting final responses to enable application to be finalised.</p>	<p>Submitted 02.09.24</p> <p>Completed and submitted as part of the application.</p>	<p>COMPLETED</p> <p>COMPLETED</p>
3805/07 /2024	July 2024	<p>RESOLVED: ACOUSTIC TREATMENT</p> <p>That the Deputy Clerk is requested to obtain additional quotations for council to consider at the next available meeting.</p>	Quotes being gathered and report collated.		COMPLETED
3827/08 /2024	August 2024	<p>RESOLVED: That subject to acceptable references, the Parish Council appoint Sound Reduction Ltd to install Vario Ceiling Treatment at a cost of £3,625.00 excluding VAT.</p>	Positive reference received from Naborough Parish Council. Order placed for the Acoustic treatment to be carried out.	Works to be undertaken 22.10.24	ON-GOING

3808/07 /2024	July 2024	<p>RESOLVED: COMMUNITY SPEED WATCH That the Parish Manager circulates an email to all Councillors for them to provide up to four suitable locations for a speed watch programme to be undertaken in 2025 which will be approved at the next full council meeting.</p>	Email circulated 24.07.2024 4 Responses received to date, awaiting the outstanding 12.		ON-GOING
3826/08 /2024	August 2024	<p>RESOLVED: COUNCIL VEHICLE</p> <ol style="list-style-type: none"> 1. That the Parish Council agrees to purchase an electric van to replace the existing vehicle. (Make and model to be decided by the Parish Office in conjunction with the Grounds staff and subject to availability). 2. That the Parish Council gives the Parish Manager a delegated budget of a maximum of £15,000 for to purchase the van and install a charging point. 3. That the Parish Office source and order the replacement vehicle and charging point as soon as possible. 			

02/09/2024

Broughton Astley Parish Council

14:14

Balance Sheet as at 31.08.2024

31 March 2024

31 March 2025

31 March 2024		31 March 2025	
Current Assets			
11,107	Debtors	9,658	
3,469	VAT Control	2,625	
3,080	Prepayments	0	
232,770	Current/Reserve Account	288,011	
80,825	Nationwide Building Society	81,979	
88,850	Santander Bank	90,060	
190,520	Nationwide Business Account	191,925	
50	Petty Cash	50	
610,672			664,307
610,672	Total Assets		664,307
Current Liabilities			
26,730	Accruals	0	
60	Receipts in Advance	0	
26,790			0
583,882	Total Assets Less Current Liabilities		664,307
Represented By			
207,406	General Fund		299,081
7,665	Emr Reserve Playground Equip		7,665
0	EMR Parish Council Van		5,000
21,000	EMR Large Mechanical Purchases		4,750
219	EMR Harborough Lotto		219
26,430	EMR Footpath Development		26,430
431	EMR Charity A/C		431
300,000	EMR - Leisure Centre		300,000
16,700	EMR - Leisure Cen Landscaping		16,700
4,031	EMR - S106 Allotment fund		4,031
583,882			664,307

02/09/2024

Broughton Astley Parish Council

14:14

Balance Sheet as at 31.08.2024

31 March 2024

31 March 2025

The above statement represents fairly the financial position of the authority as at 31.08.2024 and reflects its Income and Expenditure during the year.

Signed :
Chairman

_____ Date : _____

Signed :
Responsible
Financial

_____ Date : _____

Date: 02/09/2024

Broughton Astley Parish Council

Page 1

Time: 14:12

User: EF

Bank Reconciliation up to 31/08/2024 for Cashbook No 1 - Current/Reserve Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/08/2024	dd01020824	711.00		711.00		R	Harborough District Council
01/08/2024	b/st020824		131.25	131.25		R	Receipt(s) Banked
02/08/2024	BACS020824	19,500.00		19,500.00		R	Chandlers
02/08/2024	Banking		664.10	664.10		R	Receipt(s) Banked
02/08/2024	Banking		1,000.00	1,000.00		R	Receipt(s) Banked
02/08/2024	b/st020824		384.00	384.00		R	Receipt(s) Banked
02/08/2024	b/st020824		105.00	105.00		R	Receipt(s) Banked
05/08/2024	BACS Pymnt	1,011.14		1,011.14		R	BACS P/L Pymnt Page 2024
05/08/2024	b/st070824		72.00	72.00		R	Receipt(s) Banked
05/08/2024	b/st070824		704.00	704.00		R	Receipt(s) Banked
06/08/2024	b/st070824		170.00	170.00		R	Receipt(s) Banked
06/08/2024	b/st070824		175.00	175.00		R	Receipt(s) Banked
06/08/2024	b/st070824		47.25	47.25		R	Receipt(s) Banked
06/08/2024	b/st070824		33.75	33.75		R	Receipt(s) Banked
07/08/2024	dd01070824	150.81		150.81		R	UK Fuels Ltd
07/08/2024	b/st070824		44.00	44.00		R	Receipt(s) Banked
08/08/2024	b/st130824		36.00	36.00		R	Receipt(s) Banked
09/08/2024	b/st130824		13.50	13.50		R	Receipt(s) Banked
12/08/2024	dd01120824	2.40		2.40		R	UK Fuels Ltd
13/08/2024	BACS Pymnt	514.92		514.92		R	BACS P/L Pymnt Page 2027
13/08/2024	dc130824	721.43		721.43		R	Glasdon UK Limited
13/08/2024	bsdc130824	1,217.00		1,217.00		R	Wickes
15/08/2024	dd01150824	20.77		20.77		R	Water Plus - Workshop
15/08/2024	b/st160824		43.50	43.50		R	Receipt(s) Banked
16/08/2024	dd01200824	39.96		39.96		R	EON - Elec Cottage, 42 Station
16/08/2024	dd02200824	100.56		100.56		R	EDF Energy - Changing Rooms
19/08/2024	dd03200824	154.95		154.95		R	Water Plus - Village Hall
19/08/2024	dd04200824	109.88		109.88		R	UK Fuels Ltd
19/08/2024	dd05200824	261.50		261.50		R	Co-operative Bank Visa Card
19/08/2024	dd06200824	42.28		42.28		R	EON Electricity, Groundsman Ac
19/08/2024	BACS Pymnt	13,609.98		13,609.98		R	BACS P/L Pymnt Page 2031
19/08/2024	b/st200824		66.00	66.00		R	Receipt(s) Banked
20/08/2024	b/st200824		50.00	50.00		R	Receipt(s) Banked
21/08/2024	dd01210824	23.50		23.50		R	Edf - Village Hall Gas
21/08/2024	dd02210824	540.56		540.56		R	EDF Energy - Village Hall
22/08/2024	dd03220824	75.82		75.82		R	Water Plus - Village Hall
22/08/2024	b/st230824		105.00	105.00		R	Receipt(s) Banked
23/08/2024	BACSAUGSA	16,742.63		16,742.63		R	Employee salaries
23/08/2024	b/st230824		44.00	44.00		R	Receipt(s) Banked
23/08/2024	b/st230824		15,318.68	15,318.68		R	Receipt(s) Banked
23/08/2024	b/st230824		82.50	82.50		R	Receipt(s) Banked
27/08/2024	dd01300824	87.00		87.00		R	Harborough District Council
27/08/2024	dd02300824	8.77		8.77		R	3 Service Provider
27/08/2024	b/st300824		13.50	13.50		R	Receipt(s) Banked
27/08/2024	b/st300824		64.00	64.00		R	Receipt(s) Banked
27/08/2024	b/st300824		64.00	64.00		R	Receipt(s) Banked
27/08/2024	b/st300824		72.00	72.00		R	Receipt(s) Banked
27/08/2024	b/st300824		96.00	96.00		R	Receipt(s) Banked

Date: 02/09/2024

Broughton Astley Parish Council

Page 2

Time: 14:12

User: EF

Bank Reconciliation up to 31/08/2024 for Cashbook No 1 - Current/Reserve Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
27/08/2024	b/st300824		48.00	48.00		R <input type="checkbox"/>	Receipt(s) Banked
27/08/2024	b/st300824		63.00	63.00		R <input type="checkbox"/>	Receipt(s) Banked
27/08/2024	b/st300824		191.25	191.25		R <input type="checkbox"/>	Receipt(s) Banked
27/08/2024	b/st300824		233.00	233.00		R <input type="checkbox"/>	Receipt(s) Banked
27/08/2024	b/st300824		432.00	432.00		R <input type="checkbox"/>	Receipt(s) Banked
29/08/2024	dd03300824	97.59		97.59		R <input type="checkbox"/>	Water Plus - Cottage
29/08/2024	dd04300824	165.00		165.00		R <input type="checkbox"/>	Cathedral Leasing Limited
29/08/2024	b/st300824		121.50	121.50		R <input type="checkbox"/>	Receipt(s) Banked
30/08/2024	DEBIT CARD	89.95		89.95		R <input type="checkbox"/>	1st Class Tyres & Autocare
		<u>55,999.40</u>	<u>20,687.78</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1250 Precept	196,428	392,855	196,428			50.0%
1252 Photocopying Income	28	150	122			18.7%
1253 Bank Interest	3,769	1,500	(2,269)			251.2%
102 Council						
1256 NHP Grant Income	(100)	0	100			0.0%
201 Cemetery						
1100 Cemetery Income Grant of Right	780	5,000	4,220			15.6%
1101 Cemetery Income Burial Fees	2,008	3,500	1,493			57.4%
1102 Cemetery Income Memorial Fees	530	1,000	470			53.0%
1104 Cemetery Income - Admin	0	600	600			0.0%
1105 S106 - Cemetery income	7,943	0	(7,943)			0.0%
1107 Scattering of Ashes	85	0	(85)			0.0%
202 Community						
1200 Property Income Police/HDC	0	240	240			0.0%
1201 Property Income Scout Rent	0	110	110			0.0%
1203 Property Income Cricket Club	0	350	350			0.0%
1204 Volunteer Group Rent	0	150	150			0.0%
401 Village Hall						
1000 V H Income Regular Lettings	17,114	35,000	17,886			48.9%
1001 V H Income Casual Lettings	4,209	6,500	2,291			64.8%
1202 Other Income	518	100	(418)			518.0%
402 Allotments						
1050 Allotments Income	43	2,850	2,808			1.5%
403 Recreation Ground						
1150 Rec Ground Income Pitch Rent	390	250	(140)			156.0%
1151 Rec Mobile Catering Franchise	0	660	660			0.0%
500 Leisure Centre						
1103 Management Fee LC	31,617	74,815	43,198			42.3%
TOTAL INCOME	265,360	525,630	260,270	0	0	50.5%

EXPENDITURE

101 Administration						
4000 Payroll Cost - Salaries	79,022	227,909	148,887		148,887	34.7%
4004 Employers N.I contribution	13,411	19,994	6,583		6,583	67.1%
4005 Employers Pension contribution	28,905	57,661	28,756		28,756	50.1%
4009 Staff Training	297	2,000	1,703		1,703	14.8%
4010 Staff Personal Protection Equ	201	400	199		199	50.3%
4014 IT and Accounting Support	4,378	6,500	2,122		2,122	67.4%
4020 Telephone	1,119	1,500	381		381	74.6%
4021 Postage	0	100	100		100	0.0%
4022 Stationery	578	700	122		122	82.5%
4023 Photocopier costs	101	750	649		649	13.5%
4030 Advertising	0	200	200		200	0.0%
4041 Inspection and Maintenance	228	1,200	973		973	19.0%

Continued over page

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043 Petrol and Oil	987	2,000	1,013		1,013	49.4%
4044 Parish Council Vehicle	1,231	1,000	(231)		(231)	123.1%
4050 Bank and other finance charges	209	100	(109)		(109)	208.8%
4051 Insurance	4,148	12,000	7,852		7,852	34.6%
4052 Audit Fees	(252)	2,000	2,252		2,252	(12.6%)
4053 Legal Expenses	588	20,000	19,412		19,412	2.9%
4054 Subscriptions and Membership	2,044	2,300	256		256	88.9%
4062 Broughton Newsletter	360	1,200	840		840	30.0%
4091 General Administration	492	5,000	4,508		4,508	9.8%
102 Council						
4055 Unplanned Maintenance & Repair	247	10,574	10,327		10,327	2.3%
4602 Hospitality	0	50	50		50	0.0%
4603 Councillors Travel	0	30	30		30	0.0%
4604 Councillors Training	768	1,500	732		732	51.2%
4605 Notice Board Maintenance	2,321	4,000	1,679		1,679	58.0%
4610 Localism Bill Implications	0	3,000	3,000		3,000	0.0%
4620 General Power of Competence	500	9,000	8,500		8,500	5.6%
4949 Neighbourhood Plan Review	0	5,000	5,000		5,000	0.0%
201 Cemetery						
4300 Cemetery General Rates	374	700	326		326	53.5%
4301 Cemetery/Memorial Grds Exp	1,450	500	(950)		(950)	290.0%
301 Highways						
4500 Bus Shelters Costs/Repairs	0	500	500		500	0.0%
4501 Maintenance and Materials	0	2,000	2,000		2,000	0.0%
401 Village Hall						
4100 V H Electricity	2,589	8,000	5,411		5,411	32.4%
4101 V H Gas	294	1,500	1,206		1,206	19.6%
4102 V H General Rates	3,556	7,200	3,644		3,644	49.4%
4103 V H Water Rates	673	1,250	577		577	53.9%
4105 V H Cleaning Costs	3,448	3,000	(448)		(448)	114.9%
4106 V H Other Purchases	328	1,000	672		672	32.8%
4107 Water Rates - Cottage	430	350	(80)		(80)	123.0%
4121 V H Equipment Maintenance	313	1,000	687		687	31.3%
4122 V H Building Maintenance	0	2,500	2,500		2,500	0.0%
4151 Performing Rights costs	106	150	44		44	70.5%
4152 V H Premises License	0	200	200		200	0.0%
4160 V H Christmas Decorations	7	100	93		93	6.6%
4405 Electricity - Cottage	365	800	435		435	45.6%
402 Allotments						
4200 Allotments - LCC Rent	0	1,300	1,300		1,300	0.0%
4201 Allotments - Water Rates	51	1,000	949		949	5.1%
4202 Allotments Grounds Maintenance	310	250	(60)		(60)	123.8%
403 Recreation Ground						
4400 Electricity - Changing Rooms	859	1,290	431		431	66.6%
4401 Electricity - Workshop	235	600	365		365	39.1%
4402 Water Rates - Recreation Grd	104	225	121		121	46.2%
4403 Changing Room - Water Rates	453	1,500	1,047		1,047	30.2%
4420 Rec Grd - General Purchases	(603)	5,000	5,603		5,603	(12.1%)

Continued over page

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4433 General Maintenance	1,490	2,790	1,300		1,300	53.4%
4435 Playground Maintenance	(5,329)	8,000	13,329		13,329	(66.6%)
4450 Security Services	1,952	6,000	4,048		4,048	32.5%
4456 Large Mechanical: Maintenance	0	1,000	1,000		1,000	0.0%
500 Leisure Centre						
4611 Grounds Maintenance LC	1,362	750	(612)	16,217	(16,829)	2343.9%
4616 Footpath Costs	8,550	0	(8,550)		(8,550)	0.0%
4946 PWLB Loan Repayment LC	0	28,672	28,672		28,672	0.0%
4947 PWLB Loan Interest Repay LC	0	21,882	21,882		21,882	0.0%
4950 PWLB Loan Repayment Phase 2	1,875	3,750	1,875		1,875	50.0%
4951 PWLB Interest Repayment Phase	1,560	3,203	1,643		1,643	48.7%
901 Capital and Loans						
4454 Large Mechanical: Purchases	16,250	7,000	(9,250)	4,633	(13,883)	298.3%
4455 Council Vehicle	0	5,000	5,000		5,000	0.0%
4616 Footpath Costs	0	0	0	24,747	(24,747)	0.0%
TOTAL EXPENDITURE	184,934	527,630	342,696	45,596	297,100	43.7%
Total Income	265,360	525,630	260,270			50.5%
Total Expenditure	184,934	527,630	342,696	45,596	297,100	43.7%
Net Income over Expenditure	80,425	(2,000)	(82,425)			
plus Transfer from EMR	16,250					
less Transfer to EMR	0					
Movement to/(from) Gen Reserve	96,675	(2,000)	(98,675)			

12/09/2024

Broughton Astley Parish Council

Page 1

14:21

Sales Ledger Aged Account Balances

User: EF

Outstanding Balances by Month as at 12/09/2024

A/C Code	Customer Name	Balance	Sep 2024	Aug 2024	Jul 2024	Prior Months	On A/c Pymnts
Ledger No 1: Sales Ledger							
1003	A WARD	30.69	0.00	0.00	0.00	30.69	0.00
1502	NATTY ROO	32.00	0.00	0.00	32.00	0.00	0.00
1504	IPM LEICESTERSHIRE	32.00	0.00	16.00	16.00	0.00	0.00
1704	PRESCHOOL PLAYSTATIO	0.01	0.00	0.00	0.01	0.00	0.00
2013	BACC	332.24	0.00	0.00	332.24	0.00	0.00
2203	TOTS CLUB	40.00	0.00	40.00	0.00	0.00	0.00
2501	W.I.	66.50	0.00	30.25	35.75	0.50	0.00
3009	NCT	61.75	0.00	0.00	61.75	0.00	0.00
3012	PHOTOGRAPHY CLUB	18.00	0.00	18.00	0.00	0.00	0.00
3027	KNIT AND NATTER BAVG	121.50	0.00	67.50	54.00	0.00	0.00
3038	BAVG ART GROUP	72.00	0.00	72.00	0.00	0.00	0.00
3042	LEICS MUSICAL MEMORY	112.50	0.00	45.00	22.50	45.00	0.00
6573	LEICESTER ROVERS	215.00	0.00	130.00	85.00	0.00	0.00
8017	BA DRAMA SOCIETY	517.50	0.00	157.50	180.00	180.00	0.00
ALLGARI001	ALLGARI001	-2.00	0.00	0.00	0.00	0.00	-2.00
Total Sales Led		1,649.69	0.00	576.25	819.25	256.19	-2.00
TOTAL SALES LEDGER BALANCES		1,649.69	0.00	576.25	819.25	256.19	-2.00

Broughton Astley Parish Council

VAT Registration No. 785 5787 41

Telephone: 01455 285655

Council Office, Station Road,
Broughton Astley, Leicester LE9 6PT

www.broughton-astley.gov.uk
deputyclerk@broughton-astley.gov.uk

COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on 2 SEPTEMBER 2024 at 7.30pm in the Astley Room, Village Hall, Station Road, Broughton Astley

PRESENT: Councillors G Brown, B Davis, P Shipman, R Patrick and Miss A Butteriss

NON ATTENDANCE: Councillor D Beasley

CLERK: Mrs E Patrick

MINUTE NO.

2120.24 1) APOLOGIES

No apologies were received from Councillor Beasley.

2121.24 2) DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received

3) TO APPROVE AND SIGN THE MINUTES IF THE MEETING HELD ON 5 AUGUST 2024.

The minutes of the 5th August were proposed and seconded by Cllrs R Patrick and P Shipman.

2122.24 RESOLVED:

That the minutes of the meetings held on the 5th August were approved and duly signed.

2123.24 4) PUBLIC FORUM

No members of public in attendance

5) PLANNING APPLICATIONS TO BE CONSIDERED

24/00636/OUT

Location: Land To The Rear Of 110 - 112 Station Road, Broughton Astley Leicestershire
Proposal: Outline application for the erection of two dwellings (access to be considered) including demolition of garage and conservatory associated with the existing bungalow

21.25.24 RESOLVED:

The committees' previous objections still stand, the objection was :
The Parish Council objects to this backland application as a whole, including access which is to a major road, which raises concerns with additional vehicular access, as there has already been seven similar developments along this stretch.

Parking along this road is already a problem with vehicles parked along the roadside, causing traffic congestion at various times throughout the day.
The committee therefore objects to this application.

This document is available in large print

REPORT SUMMARY

Subject	Leisure Centre Car Park
Date	17 September 2024
From	Working Party

Additional parking facilities at Broughton Astley Leisure Centre

A task group was formed to investigate the possibilities for additional public parking at the above site to offset the more frequent occurrences of visitors finding no available spaces at peak times and resorting to parking along the grass verges of B561, Aldi car park and surrounding roads.

Investigations established that the most obvious readily accessible and practical on-site space would be in the current "triangle" of waste land backing onto the 3G playing area.

The area is large enough to cater for approximately 50 additional spaces with works required to the existing parking areas to allow access into the new area.

Potential contractors working in this type of construction were approached to ascertain budgetary estimates for such a project. Indications for such a project show a ballpark cost of circa £10k per parking space, meaning a potential cost to BAPC in the region of £500k should we seek to move ahead with such a project.

Other options which may be worthy of consideration are approaching Thomas Estley Community College to establish if they would be willing to consider allowing parking on their premises outside of school times at peak periods (usually associated with youth football at weekends) or perhaps approaching businesses on the Cottage Lane Business Park to seek permission to park on their car parks at weekend peak times. Both locations are a short walk from the 3G playing area which appears to be major contributor to the current parking issues.

Hopefully this report will encourage debate as to how / if BAPC should move forward in order to meet the ever-increasing demand for parking in the locale.

Colin Golding / Bob Gahan / Clive Grafton -Reed

September 2024