

Dear Sir/Madam

NOTICE OF MEETING

A Meeting of the **Staffing Committee** will be held on **Monday 16 September 2024 at 10.00am** in the Astley Room, Village Hall, Broughton Astley, for the transaction of the following business. Your presence is required.



09 September 2024

Debbie Barber
Parish Manager

AGENDA

1. Attendance and apologies.
2. Declaration of Members' interests and requests for dispensations on any matters to be placed before the Committee.
3. To Approve and Sign the minutes of the meeting held on the 22 AUGUST 2024.
4. To review and approve the Sickness, Compassionate Leave and Parental Leave policies.
5. To pass a resolution in accordance with the Public Bodies (Admission to the meetings) Act 1960 to exclude the public and press for the discussions from Items 6 on the agenda due to its confidential nature.
6. To receive an operational update on staffing matters and agree next steps.